

Detail by Assistant Director

2018/19 June Budget Monitoring Report

ASSISTANT DIRECTOR - RESOURCES & PERFORMANCE

Cost Centre Description	Full Year Budget £	Expenditure Budget to Date £	(Income) Budget to Date £	Net Budget to Date £	Expenditure Actual to Date £	(Income) Actual to Date £	Net Actual to Date £	Over/(Under) Spend to Date £	Year End Forecast Over/(Under) Spend %	Year End Forecast Over/(Under) Spend £	Forecast Variance Notes (numbers in brackets are underspends or increased income)
Resources & Performance	419,467	136,058	(13,338)	122,720	131,962	(5,685)	126,277	3,557	0.58%	(2,421)	
General Fund Adjustments	(5,685,210)	2,156,199	(8,658,910)	(6,502,711)	1,782,560	(20,080,452)	(18,297,892)	(11,795,181)	0.00%	(5)	
Resources & Performance:	(5,265,743)	2,292,257	(8,672,248)	(6,379,991)	1,914,522	(20,086,137)	(18,171,615)	(11,791,624)	0.05%	(2,426)	
Internal Audit	70,740	23,264	(3,676)	19,588	23,065	0	23,065	3,477	0.13%	(91)	
Internal Audit:	70,740	23,264	(3,676)	19,588	23,065	0	23,065	3,477	0.13%	(91)	
ICT	499,355	240,634	(160,558)	80,076	199,181	(95,940)	103,241	23,165	0.85%	(4,249)	
ICT:	499,355	240,634	(160,558)	80,076	199,181	(95,940)	103,241	23,165	0.85%	(4,249)	
Anglia Revenues Partnership	854,094	326,157	(2,874)	323,283	344,758	(40,285)	304,473	(18,810)	0.00%	0	
Council Tax Administration	(188,737)	249	(91,472)	(91,223)	355	(129,044)	(128,689)	(37,466)	0.66%	(1,240)	
Business Rate Administration	(95,222)	249	(24,057)	(23,808)	355	(92,438)	(92,083)	(68,275)	1.24%	(1,180)	
Housing Benefits	(247,500)	3,674,471	(3,736,344)	(61,873)	3,210,509	(3,613,867)	(403,358)	(341,485)	2.36%	(5,829)	
Anglia Revenues Partnership:	322,635	4,001,126	(3,854,747)	146,379	3,555,977	(3,875,634)	(319,657)	(466,036)	2.56%	(8,249)	
Corporate Expenditure	1,027,376	437,579	(38,391)	399,188	259,205	805	260,010	(139,178)	0.12%	1,261	
Corporate Expenditure:	1,027,376	437,579	(38,391)	399,188	259,205	805	260,010	(139,178)	0.12%	1,261	
Emergency Planning	19,465	19,465	0	19,465	19,802	0	19,802	337	1.73%	337	
Emergency Planning:	19,465	19,465	0	19,465	19,802	0	19,802	337	1.73%	337	
TOTALS: RESOURCES & PERFORMANCE	(3,326,172)	7,014,325	(12,729,620)	(5,715,295)	5,971,752	(24,056,906)	(18,085,154)	(12,369,859)	0.40%	(13,417)	

Detail by Assistant Director

2018/19 June Budget Monitoring Report

ASSISTANT DIRECTOR - HUMAN RESOURCES , LEGAL & DEMOCRATIC SERVICES

Cost Centre Description	Full Year Budget £	Expenditure Budget to Date £	(Income) Budget to Date £	Net Budget to Date £	Expenditure Actual to Date £	(Income) Actual to Date £	Net Actual to Date £	Over/(Under) Spend to Date £	Year End Forecast Over/(Under) Spend %	Year End Forecast Over/(Under) Spend £	Forecast Variance Notes (numbers in brackets are underspends or increased income)
Human Resources & Payroll	326,785	107,109	(39,723)	67,386	92,241	(39,079)	53,162	(14,224)	1.52%	(4,974)	
Human Resources:	326,785	107,109	(39,723)	67,386	92,241	(39,079)	53,162	(14,224)	1.52%	(4,974)	
Health & Safety	55,748	16,968	(1,335)	15,633	16,377	(350)	16,027	394	2.12%	1,183	
Health & Safety:	55,748	16,968	(1,335)	15,633	16,377	(350)	16,027	394	2.12%	1,183	
Central Training Services	81,070	34,626	(14,358)	20,268	11,913	(201)	11,712	(8,556)	3.63%	(2,939)	
Learning & Development:	81,070	34,626	(14,358)	20,268	11,913	(201)	11,712	(8,556)	3.63%	(2,939)	
Legal Services	124,568	86,075	(50,424)	35,651	68,918	(1,804)	67,114	31,463	0.42%	(520)	
Legal Services:	124,568	86,075	(50,424)	35,651	68,918	(1,804)	67,114	31,463	0.42%	(520)	
Democratic Services	116,085	41,453	(6,501)	34,952	39,575	(5,507)	34,069	(883)	1.56%	1,812	
Members Allowances & Expenses	219,673	54,792	0	54,792	56,765	0	56,765	1,973	0.25%	539	
Mayoralty & Civic Functions	9,839	6,717	0	6,717	6,196	(613)	5,582	(1,135)	6.18%	(608)	
Democratic Services:	345,597	102,962	(6,501)	96,461	102,536	(6,120)	96,416	(45)	0.50%	1,743	
Electoral Registration	90,604	29,049	(3,435)	25,614	28,997	(56)	28,941	3,327	5.66%	5,127	
Election Expenses	12,259	12,259	0	12,259	12,898	0	12,898	639	0.00%	0	
Elections:	102,863	41,308	(3,435)	37,873	41,895	(56)	41,839	3,966	4.98%	5,127	
TOTALS: HR, LEGAL & DEMOCRATIC	1,036,631	389,048	(115,776)	273,272	333,880	(47,610)	286,270	12,998	0.04%	(380)	

Detail by Assistant Director

2018/19 June Budget Monitoring Report

ASSISTANT DIRECTOR - FAMILIES & COMMUNITIES

Cost Centre Description	Full Year Budget £	Expenditure Budget to Date £	(Income) Budget to Date £	Net Budget to Date £	Expenditure Actual to Date £	(Income) Actual to Date £	Net Actual to Date £	Over/(Under) Spend to Date £	Year End Forecast Over/(Under) Spend %	Year End Forecast Over/(Under) Spend £	Forecast Variance Notes (numbers in brackets are underspends or increased income)
Policy	124,498	47,942	(8,238)	39,704	62,131	(28,367)	33,764	(5,940)	5.49%	(6,829)	
Policy:	124,498	47,942	(8,238)	39,704	62,131	(28,367)	33,764	(5,940)	5.49%	(6,829)	
Communications	81,824	32,810	(5,520)	27,290	24,334	0	24,334	(2,956)	2.00%	1,636	
Website and Intranet	22,457	12,142	0	12,142	4,648	0	4,648	(7,494)	2.06%	463	
Communications:	104,281	44,952	(5,520)	39,432	28,982	0	28,982	(10,450)	2.01%	2,099	
Customer Services	374,526	157,790	0	157,790	150,091	0	150,091	(7,699)	1.84%	(6,887)	
Bus Stations	48,624	25,469	(2,550)	22,919	19,020	(1,933)	17,087	(5,832)	6.16%	(2,993)	
Customer Services:	423,150	183,259	(2,550)	180,709	169,111	(1,933)	167,178	(13,531)	2.33%	(9,880)	
Families & Communities	182,562	67,630	(12,045)	55,585	48,331	(3,607)	44,725	(10,860)	2.26%	4,131	
Community Chest - Families & Communities	90,250	210,916	(120,666)	90,250	204,865	(105,520)	99,345	9,095	0.00%	0	
Health, Culture & Arts	5,000	1,251	0	1,251	0	0	0	(1,251)	0.00%	0	
Community Centres	3,048	2,165	0	2,165	2,360	(450)	1,911	(254)	5.74%	(175)	
Families & Communities:	280,860	281,962	(132,711)	149,251	255,556	(109,577)	145,981	(3,270)	1.41%	3,956	
Housing Options: Choice Based Lettings	45,072	25,725	(1,734)	23,991	17,805	5,040	22,845	(1,146)	1.83%	(825)	
Housing Options: Advice & Prevention	157,546	186,947	(124,984)	61,963	227,279	(157,734)	69,545	7,582	0.43%	673	
Housing Options: Solutions	52,643	14,727	0	14,727	22,815	0	22,815	8,088	1.30%	682	
Housing Options:	255,261	227,399	(126,718)	100,681	267,899	(152,694)	115,205	14,524	0.21%	530	
TOTALS: FAMILIES & COMMUNITIES	1,188,050	785,514	(275,737)	509,777	783,679	(292,571)	491,110	(18,667)	0.85%	(10,124)	

Detail by Assistant Director

2018/19 June Budget Monitoring Report

ASSISTANT DIRECTOR - PLANNING & REGULATORY SERVICES

Cost Centre Description	Full Year Budget £	Expenditure Budget to Date £	(Income) Budget to Date £	Net Budget to Date £	Expenditure Actual to Date £	(Income) Actual to Date £	Net Actual to Date £	Over/(Under) Spend to Date £	Year End Forecast Over/(Under) Spend %	Year End Forecast Over/(Under) Spend £	Forecast Variance Notes (numbers in brackets are underspends or increased income)
Development Control	(228,479)	153,278	(190,059)	(36,781)	117,848	(141,906)	(24,057)	12,724	10.57%	24,158	Planning Fee income currently predicted to be £34k lower than budgeted, offset by some underspends in Staffing costs.
Development Control:	(228,479)	153,278	(190,059)	(36,781)	117,848	(141,906)	(24,057)	12,724	10.57%	24,158	
Land Charges	(51,483)	11,028	(21,084)	(10,056)	8,721	(24,384)	(15,663)	(5,607)	3.20%	(1,648)	
Building Control	19,522	37,903	(29,202)	8,701	35,114	(32,681)	2,433	(6,268)	28.86%	(5,634)	
Planning & Regulatory Support	188,194	57,211	0	57,211	59,643	0	59,643	2,432	3.07%	5,783	
Business (BC & Support):	156,233	106,142	(50,286)	55,856	103,478	(57,065)	46,413	(9,443)	0.96%	(1,499)	
Prevention of Pollution	25,164	7,872	(1,578)	6,294	5,491	(1,650)	3,841	(2,453)	13.83%	(3,481)	
Environmental Management	(26,385)	15,351	(14,649)	702	11,730	(2,267)	9,463	8,761	7.28%	(1,922)	
Drinking Water Quality	22,275	9,015	(1,749)	7,266	8,249	(1,699)	6,549	(717)	17.85%	(3,976)	
Climate Change	24,454	15,755	0	15,755	15,838	0	15,838	83	1.29%	316	
Solar Farm	(986,662)	119,458	(527,500)	(408,042)	51,507	(335,955)	(284,447)	123,595	1.54%	(15,180)	Predicted underspend mainly arising from Equipment Repair & Maintenance.
Home Energy Conservation	3,430	858	0	858	0	0	0	(858)	0.00%	0	
Environment:	(937,724)	168,309	(545,476)	(377,167)	92,815	(341,571)	(248,756)	128,411	2.59%	(24,243)	
Licensing	(5,438)	40,834	(20,858)	19,976	35,670	(9,723)	25,947	5,971	209.49%	11,392	Overspend mainly arising from staffing costs.
Hackney Carriage & Private Hire Licensing	(51,960)	240	(16,670)	(16,430)	439	(28,812)	(28,373)	(11,943)	5.47%	2,841	
Food Safety	69,785	30,550	(129)	30,421	23,927	(273)	23,654	(6,767)	2.87%	2,000	
Health & Safety at Work Act/Enforcement	50,180	14,244	0	14,244	15,164	0	15,164	920	8.59%	4,309	
Business Reg & Licensing:	62,567	85,868	(37,657)	48,211	75,200	(38,808)	36,392	(11,819)	32.83%	20,542	
Housing Renewals	76,694	22,188	(48)	22,140	18,460	(50)	18,410	(3,730)	1.52%	(1,168)	
Burial of the Dead	8,869	2,226	(9)	2,217	2,116	(8)	2,108	(109)	3.90%	(346)	
Other Public Health Services	121,916	37,580	(1,281)	36,299	36,921	(720)	36,201	(98)	3.88%	(4,726)	
Public Health & Housing:	207,479	61,994	(1,338)	60,656	57,497	(778)	56,719	(3,937)	3.01%	(6,240)	
TOTALS: PLANNING	(739,924)	575,591	(824,816)	(249,225)	446,838	(580,128)	(133,289)	115,936	1.72%	12,718	

Detail by Assistant Director

2018/19 June Budget Monitoring Report

ASSISTANT DIRECTOR - OPERATIONS

Cost Centre Description	Full Year Budget £	Expenditure Budget to Date £	(Income) Budget to Date £	Net Budget to Date £	Expenditure Actual to Date £	(Income) Actual to Date £	Net Actual to Date £	Over/(Under) Spend to Date £	Year End Forecast Over/(Under) Spend %	Year End Forecast Over/(Under) Spend £	Forecast Variance Notes (numbers in brackets are underspends or increased income)
Pool Cars	559	0	0	0	0	0	0	0	0.00%	0	
Vehicle Workshop Trading Account - FHDC	0	0	0	0	128	0	128	128	0.00%	0	
Fleet Management:	559	0	0	0	128	0	128	128	0.00%	0	
Depots	(38,083)	40,216	(103,473)	(63,257)	(37,956)	(111,361)	(149,317)	(86,060)	13.32%	(5,073)	
Grounds Maintenance Operatives	0	77,406	(179,659)	(102,253)	86,139	(156,349)	(70,210)	32,043	0.00%	(1,709)	
Waste & Cleansing Operatives	(39,569)	644,045	(1,617,946)	(973,901)	706,392	(1,645,034)	(938,641)	35,260	15.76%	6,237	
Markets	93,460	88,786	(5,874)	82,912	92,203	(3,499)	88,704	5,792	3.13%	2,922	
Operational:	15,808	850,453	(1,906,952)	(1,056,499)	846,778	(1,916,243)	(1,069,464)	(12,965)	15.04%	2,377	
Street Cleansing	592,942	513,212	(1,710)	511,502	619,166	(96,240)	522,926	11,424	1.88%	11,120	Forecast overspend mainly from Operational Staffing costs.
Refuse Collection (Black Bin)	463,681	368,205	0	368,205	383,526	(444)	383,081	14,876	1.08%	4,989	
Recycling Collection (Blue Bin)	284,166	348,308	(24,350)	323,958	370,959	(6,373)	364,587	40,629	1.62%	4,609	
Compostable Collection (Brown Bin)	(3,965)	273,683	(398,520)	(124,837)	94,741	(417,528)	(322,786)	(197,949)	33.67%	(1,335)	
Bulky, Fridges, Metal & Scrap Collection	44,199	47,854	(5,001)	42,853	49,081	(9,473)	39,608	(3,245)	11.58%	(5,119)	
Clinical & Hazardous Waste Collection	12,713	3,348	(162)	3,186	1,103	(72)	1,031	(2,155)	3.62%	(460)	
Multi-Bank Recycling Sites	(39,043)	8,301	(9,314)	(1,013)	(5,483)	(10,566)	(16,049)	(15,036)	3.00%	(1,171)	
Trade Waste	(150,128)	163,738	(431,641)	(267,903)	128,590	(456,152)	(327,563)	(59,660)	22.45%	(33,702)	Income currently expected to be higher than budgeted.
Waste - Business & Commercial	1,204,565	1,726,649	(870,698)	855,951	1,641,683	(996,848)	644,835	(211,116)	1.75%	(21,069)	
Non-HRA Housing Properties	10,953	18,750	(4,914)	13,836	14,827	(9,125)	5,702	(8,134)	11.97%	(1,311)	
Property Services	348,707	91,242	(819)	90,423	90,483	(1,250)	89,233	(1,190)	0.23%	(800)	
Property Maintenance:	359,660	109,992	(5,733)	104,259	105,310	(10,375)	94,935	(9,324)	0.59%	(2,111)	

Detail by Assistant Director

2018/19 June Budget Monitoring Report

ASSISTANT DIRECTOR - OPERATIONS (continued)

Cost Centre Description	Full Year Budget £	Expenditure Budget to Date £	(Income) Budget to Date £	Net Budget to Date £	Expenditure Actual to Date £	(Income) Actual to Date £	Net Actual to Date £	Over/(Under) Spend to Date £	Year End Forecast Over/(Under) Spend %	Year End Forecast Over/(Under) Spend £	Forecast Variance Notes (numbers in brackets are underspends or increased income)
Industrial & Business Units	(692,529)	426,782	(363,215)	63,567	280,783	(344,226)	(63,443)	(127,010)	1.67%	(11,535)	Income currently forecasted to be around £10k higher than budgeted.
Town Centres & Shops	(879,526)	49,763	(113,426)	(63,663)	29,326	(136,791)	(107,464)	(43,801)	0.21%	1,847	
Property Management:	(1,572,055)	476,545	(476,641)	(96)	310,109	(481,017)	(170,907)	(170,811)	0.62%	(9,688)	
Offices: College Heath Road	(138,559)	124,307	(326,458)	(202,151)	95,016	(310,155)	(215,139)	(12,988)	0.55%	(768)	
Offices: Brandon & Newmarket Guineas	(19,200)	25,965	(61,014)	(35,049)	27,012	(58,302)	(31,290)	3,759	7.45%	(1,430)	
Public Conveniences	54,339	27,519	(2,601)	24,918	23,884	(6,623)	17,261	(7,657)	0.76%	(413)	
CCTV	90,004	22,030	0	22,030	9,404	0	9,404	(12,626)	1.12%	1,010	
Green Travel Plan	0	0	0	0	0	(1,043)	(1,043)	(1,043)	0.00%	(668)	
District Highways Services	(8,936)	6,501	(483)	6,018	2,411	(870)	1,541	(4,477)	43.58%	(3,894)	
Land Drainage & Associated Works	79,000	39,460	0	39,460	40,864	0	40,864	1,404	1.78%	1,404	
Facilities, CCTV & Highways Services:	56,648	245,782	(390,556)	(144,774)	198,591	(376,993)	(178,402)	(33,628)	8.40%	(4,759)	
Courier & Postal Service	22,471	5,349	0	5,349	(4,128)	0	(4,128)	(9,477)	8.98%	(2,019)	
Printing & Copying Service	33,833	12,832	0	12,832	10,783	553	11,337	(1,495)	0.53%	(178)	
Central Services:	56,304	18,181	0	18,181	6,655	553	7,209	(10,972)	3.90%	(2,197)	
Off Street Car Parks	(398,209)	190,540	(170,253)	20,287	212,195	(168,893)	43,302	23,015	2.37%	9,433	Car Parking income currently on target, however Business Rates higher than budgeted by £12k, partly offset by savings in other areas.
Car Parking:	(398,209)	190,540	(170,253)	20,287	212,195	(168,893)	43,302	23,015	2.37%	9,433	
Arboriculture (Tree Maintenance Works)	93,249	41,834	0	41,834	43,711	0	43,711	1,877	0.92%	(855)	
Other Parks and Play Provision	172,817	163,786	(9,711)	154,075	161,349	(11,857)	149,492	(4,583)	0.44%	768	
Children's Play Areas	67,522	32,612	0	32,612	26,249	(4,844)	21,405	(11,207)	2.80%	(1,890)	
Brandon Country Park	22,000	22,000	0	22,000	6,625	(28,958)	(22,334)	(44,334)	0.00%	0	Brandon Country Park transferred to FHDC from April 2018. Budgets still being worked on and likely that some costs will move from other areas.
Cemeteries & Closed Churchyards	15,645	3,912	0	3,912	4,521	(13,075)	(8,554)	(12,466)	1.30%	204	
Allotments	(214)	0	0	0	0	0	0	0	0.00%	0	
Parks & Open Spaces	371,019	264,144	(9,711)	254,433	242,455	(58,734)	183,720	(70,713)	0.48%	(1,773)	

Detail by Assistant Director

2018/19 June Budget Monitoring Report

ASSISTANT DIRECTOR - OPERATIONS (continued)

Cost Centre Description	Full Year Budget £	Expenditure Budget to Date £	(Income) Budget to Date £	Net Budget to Date £	Expenditure Actual to Date £	(Income) Actual to Date £	Net Actual to Date £	Over/(Under) Spend to Date £	Year End Forecast Over/(Under) Spend %	Year End Forecast Over/(Under) Spend £	Forecast Variance Notes (numbers in brackets are underspends or increased income)
Sports & Leisure Centres	423,088	264,098	(25,212)	238,886	251,717	(2,732)	248,985	10,099	2.12%	8,952	Income from Feed-in Tariffs currently predicted to be lower than budgeted.
Leisure & Sports	22,000	5,499	0	5,499	7,150	0	7,150	1,651	0.00%	0	
Sports & Leisure Development	445,088	269,597	(25,212)	244,385	258,867	(2,732)	256,135	11,750	2.01%	8,952	
Arts, Heritage & Cultural Services	9,664	5,059	(249)	4,810	4,848	(45)	4,803	(7)	0.25%	(24)	
Heritage	9,664	5,059	(249)	4,810	4,848	(45)	4,803	(7)	0.25%	(24)	
Shopmobility	8,340	5,834	0	5,834	5,000	0	5,000	(834)	0.00%	0	
The Pavilion - Lady Wolverton Playingfield	(7,793)	6,232	(4,125)	2,107	5,769	(3,862)	1,907	(200)	10.27%	(800)	
Palace House and Stables	0	0	0	0	24,079	0	24,079	24,079	0.00%	0	
Halls & Events	547	12,066	(4,125)	7,941	34,848	(3,862)	30,986	23,045		(800)	
TOTALS: OPERATIONS	549,598	4,169,008	(3,860,130)	308,878	3,862,467	(4,015,189)	(152,720)	(461,598)	3.94%	(21,659)	

Detail by Assistant Director

2018/19 June Budget Monitoring Report

ASSISTANT DIRECTOR - GROWTH

Cost Centre Description	Full Year Budget £	Expenditure Budget to Date £	(Income) Budget to Date £	Net Budget to Date £	Expenditure Actual to Date £	(Income) Actual to Date £	Net Actual to Date £	Over/(Under) Spend to Date £	Year End Forecast Over/(Under) Spend %	Year End Forecast Over/(Under) Spend £	Forecast Variance Notes (numbers in brackets are underspends or increased income)
Housing Development & Strategy	76,375	35,925	(15,132)	20,793	41,051	(5,702)	35,349	14,556	4.99%	3,811	
Gypsies & Travellers	14,369	3,600	(9)	3,591	2,116	(8)	2,108	(1,483)	2.41%	(346)	
Housing Development & Strategy:	90,744	39,525	(15,141)	24,384	43,167	(5,710)	37,457	13,073	3.82%	3,465	
Strategic Property	48,365	18,339	(6,249)	12,090	12,806	0	12,806	716	0.11%	(54)	
Strategic Property	48,365	18,339	(6,249)	12,090	12,806	0	12,806	716	0.11%	(54)	
Planning Policy	385,847	202,966	(18,078)	184,888	174,662	(5,249)	169,413	(15,475)	2.15%	(8,278)	Staffing costs currently forecast to be lower than budgeted.
Local Plan	5,000	26,250	(24,999)	1,251	64,215	(64,215)	0	(1,251)	10.00%	(500)	
Place Shaping:	390,847	229,216	(43,077)	186,139	238,877	(69,464)	169,413	(16,726)	2.25%	(8,778)	
Economic Development & Growth	159,245	80,052	(25,947)	54,105	54,327	(6,071)	48,256	(5,849)	4.20%	(6,691)	Staffing costs currently forecast to be £7k lower than budgeted.
Strategic Tourism & Markets	30,339	7,587	0	7,587	3,678	0	3,678	(3,909)	0.31%	(93)	
Vibrant Town Centres	14,680	3,669	0	3,669	1,680	0	1,680	(1,989)	2.94%	432	
Economic Development & Growth:	204,264	91,308	(25,947)	65,361	59,685	(6,071)	53,614	(11,747)	3.11%	(6,352)	
TOTALS: GROWTH:	734,219	378,388	(90,414)	287,974	354,535	(81,245)	273,290	(14,684)	1.60%	(11,718)	